

Committee Members present: Joe Winkelmann and Harry Atherton

The Finance Committee met on June 20, 2001, at 2:00 p.m. in the 4th Floor Conference Room of the Court and Office Building. This document reflects the official minutes of that meeting.

**Treasurer's Report:** Beth Ledgerton presented the Treasurer's Report for the Finance Committee's consideration.

**County Attorney Report:** Tracy Gallehr presented the County Attorney's Report on that Office's efforts in collecting delinquent taxes.

### **Supplemental Appropriations:**

The following supplemental appropriations were approved for forwarding to the Board of Supervisors for their consideration unless otherwise noted.

#### **1. School Division**

\$75,308 was approved for appropriation from the Title I Federal Grant. School Division staff indicated that the backlog in Grant reimbursements had been brought up to date.

#### **2. Public Library**

\$11,200 was approved for appropriation from State funds to purchase four computers for the Marshall Branch Library as part of the Bill and Melinda Gates Foundation project (Infopowering Partnership) in Virginia. One of the computers will serve Spanish speaking patrons.

#### **3. Sheriff's Office**

a. \$19,913 was approved for appropriation from Federal funds to pay overtime for Deputies operating highway safety checkpoints and Radar equipment used in those operations.

b. \$613 was approved for appropriation from Federal funds for the Share of Forfeiture Proceeds – DEA Group 33.

c. \$600 was approved for appropriation from Federal funds for the DMV Mini-Grant "Safety for Bike Riders".

#### **4. Landfill Enterprise**

\$180,066 was approved for appropriation from the State for a Tire Clean-up Program. The State pays Fauquier County \$50 a ton to accept the shredded tires at the local landfill with \$15 of the revenue for Fauquier County and \$35 is paid to the contractor who moved the tires. **FY 2002**

The following Warrenton-Fauquier Joint Communications Center (WFJCC) actions are a follow up on actions discussed at the May Finance Committee Meeting. These items were identified as the WFJCC Board of Director's priorities.

## 5. Joint Communications

- a. \$43,436 was approved for appropriation from the WFJCC Fund Balance to replace the Dispatch Center current work stations with intensive use work stations.
- b. \$8,082 was approved for appropriation from the WFJCC Fund Balance for the purchase of uniforms for WFJCC employees.
- c. \$3,782 was approved for appropriation from the WFJCC Fund Balance to purchase two keypad extension modules for the E-911 telephones.
- d. \$4,264 was approved for appropriation from the WFJCC Fund Balance to upgrade the energy generator to a dual fuel system.
- e. \$1,809 was approved for appropriation from the WFJCC Fund Balance to replace the lighting on the Adult Detention Center tower.
- f. \$5,172 was approved for appropriation from the WFJCC Fund Balance to purchase basic (fixed) equipment to be installed and used by the Amateur Radio Emergency Service (ARES) during emergency and disaster situations; and for the installation of one antenna at Liberty High School and one antenna at Marshall Rescue Squad. Also, to install two additional antennas at Liberty High for communication with the Resource Officers.
- g. \$19,579 was approved for appropriation from the WFJCC Fund Balance to replace eight computers.
- h. \$32,176 was approved for appropriation from the WFJCC Fund Balance to the General Fund Contingency Reserve to offset a portion of the Joint Communications administrative budget in the General Fund.

### Transfers:

#### School Division

\$5,244 in available School's Capital Improvement Program (CIP) funds requested to be transferred for Mary Walter paving and roof inspections was **deferred**. The Finance Committee requested the School Division provide a list of all available CIP funds (appropriations remaining after original projects have been completed) with the School's recommendation for their use. The intent of the Finance Committee is to evaluate the total recommendations.

The School Division staff representative indicated the deferment would not impact the Mary Walter inspections.

### Resolution Review:

#### a. Resolution to Authorize the Purchasing Agent to Establish Small Purchase Procedures for Goods and Services less than \$30,000

The revised policy is a combined County Government and School Division Purchasing Policy. Although on the agenda as an information item, the Finance Committee approved

this resolution to be placed on the Board of Supervisors Agenda for the July 16, 2001 meeting.

**b. Resolution to Authorize the Sheriff's Office to Apply for Grant Funding to Purchase Mobile Data Terminals (MDT) for Sheriff's Vehicles and to Appropriate \$150,000 as Local Matching Funds.**

This resolution requested approval to seek grant funds and supporting local match (\$180,000) for the purchase of MDTs.

In addition the MDT's will allow the deputies real time access to data which is projected to improve crime prevention. In addition, deputies can complete their operational reports in the field resulting in a reduction of overtime costs.

This action will be forwarded to the Public Safety Committee for consideration and then placed on the Board of Supervisors Agenda for the July 16, 2001 meeting.

**c. Resolution to Support Federal Accreditation Program of the Sheriff's Office, \$125,500**

This resolution requests funding and approval of a new position to seek federal accreditation of the Sheriff's Office.

This action will be forwarded to the Public Safety Committee and the Personnel Committee for consideration and then placed on the Board of Supervisors Agenda July 16, 2001 meeting.

**Comments:**

**Finance**

The Director of Finance briefed the Finance Committee on the status of the health care program for FY 2001. He indicated that based on year-to-date expenditures the fund appears to be running 84% of the claims of maximum liability.

The July Finance Committee meeting will be July 18<sup>th</sup>, 2:30 P.M. in the 4<sup>th</sup> Floor Conference Room.